

**ACCESS INDEPENDENCE, INC.**  
**SPECIAL BOARD OF DIRECTORS MEETING MINUTES**  
**TUESDAY, APRIL 27, 2021, 5:00 PM**

Office of Access Independence, 324 Hope Drive, Winchester, VA

**Board Members Present**

Louise Garrett – President  
Trish Dick – Vice President  
Lisa Boone – Treasurer  
Anne Brewster – Acting Secretary  
Nancy Anderson  
Fay Dutton  
David Booth  
Tim Knight, Emeritus Member

**Member Absent**

Lynn Wiley

**AI Staff Members Present**

Diane Burnes

**Guests Present**

None

**Board meeting was held via ZOOM due to COVID-19 State of Emergency. A quorum was present.**

**5:02 p.m. – Meeting was called to order by Louise Garrett.**

- 1. Call to Order and Welcome** **Louise Garrett**
- 2. Roll Call**
- 3. Closed Session**

**Motion for closed session**

Trish Dick moved that the Board of Directors of Access Independence, Inc. convene in closed session to discuss the Executive Director employment position pursuant to the personnel exemption at §2.2-3711(A)(1) of the Code of Virginia. Fay Dutton seconded. Motion carried.

**Motion out of closed session**

Trish Dick moved to certify that the content of the closed session meeting discussed only matters identified for the purpose of the closed session. Nancy Anderson seconded. Motion carried.

Roll call vote was as follows:

Louise Garrett

Lisa Boone

Trish Dick

Anne Brewster

Nancy Anderson

Tim Knight

Fay Dutton

David Booth

**4. Adjournment**

Meeting was adjourned at 5:31 PM.



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Secretary

**5/18/2021**

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Date