

ACCESS INDEPENDENCE, INC.
REGULAR BOARD OF DIRECTORS MEETING MINUTES
TUESDAY, OCTOBER 19, 2021, 5:30 PM

1. Call to Order and Welcome

President Garrett called the Board of Directors Meeting of Access Independence, Inc., at 324 Hope Drive, Winchester, to order on Tuesday, October 19, 2021 at 5:30 PM. A quorum was present.

2. Roll Call

Board Members Present

Louise Garrett - President
Trish Dick – Vice President
Fay Dutton – Secretary
Lynn Wiley - Treasurer
Anne Brewster
Lisa Boone
Will Lawrence
Irene Hardesty
Ahnna Lise Stevens-Jennings (via Zoom)
David Booth (via Zoom)

Board Members Absent

Tim Knight, and Brenda Ernst

Ai Staff Members Present

Charles Harbaugh IV – Executive Director
Karen Harris – Assistant ED/Accounting Manager
Diane Burnes – Executive Administrative Assistant

3. Public Comments

None

4. Approve Minutes

The minutes from the September 21, 2021 Board meeting were distributed and reviewed. Seeing no changes, the minutes stand approved.

5. Board Education

Staff gave a demonstration of Ai's new website. We are the first CIL to use the Recite Me Accessibility Software. Recite Me supports each visitor by providing website accessibility options so that they can tailor the website to suit their individual needs. Recite Me allows for adjustments to all elements of the page including text, graphics, language, and navigation.

6. Report of Officers

Executive Director (Charles Harbaugh)

A report was enclosed for Board review.

- DARS FY22 State Financial Status and Quarterly Budget Expenditure Reports were enclosed for Board review
- DARS Grant Award Renewal and Modification Agreement was enclosed for Board review
- Part B 4th Quarter Report was enclosed for Board review

7. Report of Special Committees

- President Garrett reported that the retreat was very successful and informative, and thanked all Board members who attended. She is typing up the comments, and will have them for the November Board meeting.

8. New Business

- Strategic Planning Committee has been put on hold for a few months
- The Personnel and Finance Committees will be meeting to discuss the 6-month Executive Director review

9. Adjournment

A Motion was made by Trish Dick, seconded by Irene Hardesty, to adjourn the meeting at 6:00 PM. Motion carried.

APPROVED



Fay Dutton, Secretary

11/16/2021

Date