

**ACCESS INDEPENDENCE, INC.**  
**REGULAR BOARD OF DIRECTORS MEETING MINUTES**  
**TUESDAY, APRIL 19, 2022, 5:30 PM**

**1. Call to Order and Welcome**

President Garrett called the Board of Directors Meeting of Access Independence, Inc., at 324 Hope Drive, Winchester, to order on Tuesday, April 19, 2022 at 5:30 PM. A quorum was present.

**2. Roll Call**

**Board Members Present**

Louise Garrett - President  
Trish Dick – Vice President  
Fay Dutton – Secretary  
Irene Hardesty (via Zoom – due to medical condition)  
Anne Brewster  
Lisa Boone  
Will Lawrence  
David Booth  
Ahnna Lise Stevens-Jennings

**Board Members Absent**

Lynn Wiley

**Ai Staff Members Present**

Charles Harbaugh IV – Executive Director  
Karen Harris – Assistant ED/Accounting Manager  
Diane Burnes – Executive Administrative Assistant

**3. Public Comments**

None

**4. Approve Minutes**

The minutes from the February 15, 2022 Board meeting were distributed and reviewed. Seeing no changes, the minutes stand approved as presented.

**5. Report of Officers**

**Executive Director (Charles Harbaugh)**

- **Independent Auditors' Report and Financial Statements June 30, 2021 and 2020** - Enclosed for Board to approve and file
- **2020-2021 Tax Return** - Enclosed for Board to approve and file

**Will Lawrence moved to approve and file the Independent Auditor's Report and Financial Statements June 30, 2021 and 2020, and the 2020-2021 Tax Return. Lisa Boone seconded. Motion carried.**

- **Bank of Clarke County Line of Credit Renewal** - Enclosed to receive and file
- **Part B 2<sup>nd</sup> Quarter Financial Report 033122** - Enclosed to receive and file

**6. Executive Committee Report**

- Committee meeting was in closed session to discuss a personnel issue.

**7. Personnel Committee**

- Committee is working on a survey for Executive Director's annual evaluation

**8. New Business**

- President Garrett appointed a Nominating Committee consisting of the following members:

Irene Hardesty; Chair; David Booth; and Anne Brewster

The Committee will bring their recommendations for new Board members to the Annual Meeting, June 21, 2022 to be voted on.

- 9.** The Board discussed the passing of Board member Tim Knight. Tim was an integral part of Access Independence for so long. The Board agreed to name the Board after him and rename the Roll Your Own fund, the Tim Knight Foundation fund.

**10. Adjournment**

**Trish Dick moved to adjourn the meeting. Fay Dutton seconded. Motion carried.**

The meeting was adjourned at 6:04 PM.



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Fay Dutton, Secretary

June 21, 2022

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Date