

ACCESS INDEPENDENCE, INC.
REGULAR BOARD OF DIRECTORS MEETING MINUTES
TUESDAY, APRIL 18, 2023, 5:30 PM

1. Call to Order and Welcome

President Hardesty called the Board of Directors Meeting of Access Independence, Inc. (Ai), at 324 Hope Drive, Winchester, to order on Tuesday, April 18, 2023 at 5:31 PM. A quorum was present.

2. Mission Statement – Fay Dutton read the Mission Statement of Ai

3. Roll Call

Board Members Present

Irene Hardesty - President
David Booth – Vice President
Fay Dutton – Secretary
Trish Dick - Treasurer
Lynn Wiley
Anne Brewster – via Zoom, personal matter
Lisa Boone
Sue Jones
Will Lawrence
Kelly Canterbury
Louise Garrett – via Zoom due to disability

Board Members Absent

Pat Johnson
Ahna Lise Stevens-Jennings via Zoom

Guest Present

None

Ai Staff Members Present

Charles Harbaugh IV – Executive Director
Karen Harris – Assistant Executive Director/Accounting Manager – via Zoom
Diane Burnes – Executive Administrative Assistant

4. Public Comments

None

5. Approve Minutes

The minutes from the February 21, 2023 Board meeting were distributed and reviewed. Seeing no changes, the minutes stand approved as presented.

The minutes from the March 16, 2023 Board meeting were distributed and reviewed.

Trish Dick moved to approve the March 16, 2023 Board minutes. Fay Dutton seconded. Motion carried.

6. Report of Officers

Executive Director (Charles Harbaugh)

- The ED Report was Enclosed for Board review.
- Part B 2022-23 3rd Quarter Financial Status Report and Budget Actual were enclosed for Board approval

Lynn Wiley moved to approve the Part B 2022-23 3rd Quarter Financial Status Report and Budget Actual. David Booth seconded. Motion carried.

- FY 23 IL State 3rd Quarter Financial Status Report & Budget were enclosed for Board approval.

Trish Dick moved to approve the FY IL State 3rd Quarter Financial Status Report and Budget. Fay Dutton seconded. Motion carried.

- Bank of Clarke Line of Credit was enclosed for Board to receive and file.

Fay Dutton moved to receive and file the Bank of Clarke Line of Credit. Sue Jones seconded. Motion carried.

7. Executive Committee Report

- A Bylaw change to include **Action by Unanimous Written Consent**; an action may be taken without a meeting, was enclosed for Board approval.

Trish Dick moved to approve the Bylaw change; Action by Unanimous Written Consent. Will Lawrence seconded. Motion carried.

- Board Retreat Committee – Louise Garrett, Fay Dutton, Lynn Wiley, Anne Brewster and Sue Jones. The committee will discuss dates and event sites and report back.

8. Finance Committee Report

- Trish Dick presented Sue Jones for approval to the Finance Committee.

Trish Dick moved to approve Sue Jones to the Finance Committee. Lynn Wiley seconded. Motion carried.

- Trish Dick presented the Audit Engagement Letter for Board approval.

Trish Dick moved to approve the Audit Engagement letter as presented. David Booth seconded. Motion carried.

9. Old Business

- The 2022 Survey results were enclosed for Board review. 89% of consumers who responded are extremely satisfied.

10. New Business

- FY 2023-24 Board meeting dates were enclosed for Board approval. 8/15/23, 10/17/23, 12/5/23, 2/20/23, 4/16/23, and 6/18/23.

Sue Jones moved to approve the FY 2023-24 Board meeting dates. Fay Dutton seconded. Motion carried.

11. Adjournment

The meeting was adjourned at 6:00 PM.

APPROVED



Fay Dutton, Secretary

4/18/2023

Date

Handouts

FY 2023-24 Board meeting dates