

**ACCESS INDEPENDENCE, INC.
REGULAR BOARD OF DIRECTORS MEETING MINUTES
TUESDAY, FEBRUARY 20, 2024, 5:30 PM**

1. Call to Order and Welcome

President Hardesty called the Board of Directors Meeting of Access Independence, Inc. (Ai), at 324 Hope Drive, Winchester, to order at 5:29 PM.
A quorum was present.

2. Mission Statement – Fay Dutton read the Mission Statement of Ai

3. Roll Call

Board Members Present

Irene Hardesty – President – via Zoom – personal reasons
David Booth – Vice President
Fay Dutton – Secretary – via Zoom – personal reasons
Trish Dick – Treasurer
Anne Brewster – via Zoom – personal reasons
Lynn Wiley – via Zoom – personal reasons
Lisa Boone
Will Lawrence
Pat Johnson
Sue Jones
Louise Garrett – via Zoom – personal reasons
Kelly Canterbury

Ai Staff Members Present

Charles Harbaugh IV – Executive Director
Karen Harris – Assistant Executive Director/Accounting Manager
Diane Burnes – Executive Administrative Assistant
Stephanie Pine – Independent Living Specialist

4. Public Comments

None

5. Approve Minutes

The minutes from the December 5, 2023, Board meeting were distributed and reviewed. Seeing no changes, the minutes stand approved as presented.

6. Board Education – Independent Living Specialist Stephanie Pine presented A PowerPoint Presentation on Accessing the Five Core Services.

7. Report of Officers

Executive Director (Charles Harbaugh)

- FY24 IL Grant 1st Qtr. Financial Status and Budget Expenditure Report was enclosed to receive and file.
Trish Dick moved to approve the FY24 IL Grant 1st Quarter Financial Status and Budget Expenditure Report. Fay Dutton seconded. Motion carried.
- Part B 1st Quarter Report and Budget Actual was enclosed to receive and file.
Trish Dick moved to approve the FY24 IL Grant 1st Quarter Financial Status and Budget Expenditure Report. David Booth seconded. Motion carried.

8. Finance Committee Report

- 2022 Tax Return and Form 102 were enclosed for Board approval.
Lisa Boone moved to approve the 2022 Tax Return and Form 102. Sue Jones seconded. Motion carried.

8. Personnel Committee

The committee will be discussing revisions to the organizational chart to add the HIPAA Officers. It will be presented at a later meeting.

9. New Business

- CMS Money Follows the Person Funding – Ai will look into additional federal funding
- Staff is continuing to train on Artificial Intelligence
- House Resolution 128 – There is a presentation planned on 3/1/24 to present the plaque to Ai

12. Adjournment

Trish Dick moved to adjourn. Sue Jones seconded. Motion carried.

The meeting was adjourned at 6:36 P.M.

APPROVED



Fay Dutton, Secretary

April 16, 2024

Date

Additional Handout: PowerPoint Presentation on IL Services