

**ACCESS INDEPENDENCE, INC.
REGULAR BOARD OF DIRECTORS MEETING MINUTES
TUESDAY, FEBRUARY 18, 2025, 5:15 PM**

Call to Order and Welcome

President Hardesty called the Board of Directors Meeting of Access Independence, Inc. (Ai), at 324 Hope Drive, Winchester to order at 5:17 PM. A quorum was present.

Mission Statement – Sue Jones read the Mission Statement of Ai

Roll Call

Board Members Present

Irene Hardesty – President
David Booth – Vice President – via Zoom-personal reasons
Trish Dick – Treasurer
Sue Jones
Kelly Canterbury
Anne Brewster
Will Lawrence via Zoom-work
Lynn Wiley – via Zoom – work

Members Absent

Pat Johnson
Lisa Boone
Fay Dutton
Louise Garrett

Ai Staff Members Present

Charles Harbaugh IV – Executive Director (ED)
Karen Harris – Assistant Executive Director/Accounting Manager
Diane Burnes – Executive Administrative Assistant
Melody Crossway – Deputy Executive Director

Guests Present: DARS presenters, Julie Ziegler, Ian, and Katey Campanelli

Public Comments

None

Approve Minutes

The minutes from the December 10, 2024, Board meeting were distributed and reviewed. Seeing no changes, the minutes stand approved as presented.

Board Education

Julie, Ian, and Katey from the Winchester DARS office spoke to the Board regarding Pre-ETS services, which are very successful. Students funded by DARS are referred to Ai high school classes. Ai also offers after school classes including driver's education training, which are also funded by DARS.

Report of Officers

Executive Director

- The ED report was enclosed for Board review.
- 2024 Survey Results enclosed for Board review.
- Trinity Lutheran Church and NICL letters enclosed for Board review.

Executive Committee Report

- The Executive Committee report was enclosed for Board review.

Finance Committee Report

- The Finance Committee reviewed the DRAFT of the FY 2024 Audited Financials and recommends Board approval.

Sue Jones moved to approve the DRAFT of the FY 2024 Audited Financials with one correction. Anne Brewster seconded. Motion carried to approve the DRAFT as corrected.

New Business

- The 2024 Annual and Veteran's Project reports were enclosed for Board review.
- Reminder to the Board to use encryption of all emails that have PHI or PII.

Adjournment

Trish Dick moved to adjourn the meeting at 6:00 PM. Sue Jones seconded. Motion carried.

APPROVED



Fay Dutton, Secretary

4/15/2025

Date