

ACCESS INDEPENDENCE, INC.
REGULAR BOARD OF DIRECTORS MEETING MINUTES
TUESDAY, AUGUST 19, 2025, 5:18 PM

Call to Order and Welcome

President Hardesty called the Board of Directors Meeting of Access Independence, Inc. (Ai), at 324 Hope Drive, Winchester, to order at 5:18 PM. A quorum was present.

Mission Statement – Fay Dutton read the Mission Statement of Ai

Roll Call

Board Members Present

Irene Hardesty – President – via Zoom (out of state)
David Booth – Vice President
Fay Dutton - Secretary
Anne Brewster
Will Lawrence
Lynn Wiley
Pat Johnson

Absent Board Members

Trish Dick – Treasurer
Sue Jones
Louise Garrett
Kelly Canterbury

Ai Staff Members Present

Charles Harbaugh IV – Executive Director (ED)
Diane Burnes – Executive Administrative Assistant
Melody Crossway – Deputy Executive Director
Karen Harris, Assistant ED/Accounting Supervisor

Public Comments

None

Resolution for Election of Board of Directors

President Hardesty read the Resolution for Election of Board of Directors and the Resolution was signed by all present.

Approve Minutes

The minutes from the June 17, 2025, Board meeting were distributed and reviewed. Seeing no changes, the minutes stand approved as presented.

Report of Officers

Executive Director (ED)

- The ED report was enclosed for Board review.
- Staff productivity of community services is up by 20% compared to last FY

Executive Committee Report

- The Executive Committee report was enclosed for Board review.
- President Hardesty discussed the conflict with the Board Retreat on 10/19 and the DSARS review. Due to scheduling conflicts, it was agreed that the retreat would be cancelled for this year.

Finance Committee Report

- The Donald K. Price CPA Engagement letter was presented for Board approval.

A motion was made by David Booth, seconded by Pat Johnson. Motion carried.

- The BBCP Audit Engagement letter was presented for Board approval.

A motion was made by Anne Brewster, seconded by Fay Dutton. Motion carried.

Old Business

- Form 102 compliance acceptance letter was enclosed for Board review.

New Business

- Sue Jones resigned as Personnel Committee Chair due to personal reasons but will continue as a Board member. President Hardesty appointed Dr. Lynn Wiley as the Chair.
- President Hardesty posted our Fall Ramp Up flyer in Trilogy.

Adjournment

A motion was made by Fay Dutton, seconded by Lynn Wiley, to adjourn the meeting. The meeting was adjourned at 5:49 PM.

APPROVED



Fay Dutton, Secretary

10/21/2025

Date