

**ACCESS INDEPENDENCE, INC.**  
**REGULAR BOARD OF DIRECTORS MEETING MINUTES**  
**TUESDAY, FEBRUARY 17, 2026, 5:15 PM**

**Call to Order and Welcome**

President Hardesty called the Board of Directors Meeting of Access Independence, Inc. (Ai), at 324 Hope Drive, Winchester, to order at 5:16 PM. A quorum was present.

**Mission Statement** – Anne Brewster read the Mission Statement of Ai.

**Roll Call**

**Board Members Present**

Irene Hardesty – President  
David Booth – Vice President  
Trish Dick – Treasurer  
Fay Dutton - Secretary  
Anne Brewster  
Will Lawrence  
Lynn Wiley  
Sue Jones  
Kelly Canterbury

**Absent Board Members**

Louise Garrett

**Ai Staff Members Present**

Charles Harbaugh IV – Executive Director (ED)  
Diane Burnes – Executive Administrative Assistant  
Melody Crossway – Deputy Executive Director – via Zoom (out of town)

**Public Comments**

None

**Approve Minutes**

The minutes from December 9, 2025 Board meeting were distributed and reviewed. Seeing no changes, the minutes stand approved as presented.

**Board Education**

Bob Kasper (On the Edge Children's Foundation) and Mike Dudash (Harpers Ferry Adventure Center) made a presentation to the Board about their organizations.

On The Edge is a nonprofit children's organization that was founded by the Kasper family in 2008. The Kasper Family knows firsthand about the struggles of living with a person with disabilities. Their family's gift of hospitality, love of outdoor activities and desire to help others in similar situations helped them create On the Edge Children's Foundation. This nonprofit organization is dedicated to providing life-changing adaptive

water sports experiences, recreational activities for children, veterans, and individuals with mild disabilities fostering self-esteem and social interaction. Their mission centers on creating inclusive, joyful experiences, promoting a "we can" attitude through activities like water skiing, boating, fishing, gardening, and life skills.

Harpers Ferry Adventure Center offers Lazy River canoe & kayaking, whitewater kayaking, flat water kayaking, tubing, zipline, canoeing, and nature float liquid therapy.

Rebecca Russel, whom they also work with, offers workshops for emotional healing and support through art, teaching painting, and mixed media. She has extensive experience bringing the joy and healing properties of painting and music for people with disabilities and seniors.

## **Report of Officers**

### **Executive Director (ED)**

- The ED report was enclosed for Board review.

### **Executive Committee Report**

- The Executive Committee report was enclosed for Board review.
- Fay Dutton tendered her resignation as Board Secretary.

***A motion was made by Sue Jones, seconded by Trish Dick, to approve Fay Dutton's resignation as Board Secretary. Motion carried.***

President Hardesty appointed Anne Brester as Secretary.

***A motion was made by Will Lawrence, seconded by David Booth, to approve the appointment of Anne Brewster as Board Secretary. Motion carried.***

### **Finance Committee Report**

- The 2024 Tax Return Documents and Form 102 were attached for Board approval.

***A motion was made by David Booth, seconded by Will Lawrence, to accept the 2024 Tax Return Documents and Form 102 as presented. Motion carried.***

## **New Business**

- The 2025 Consumer Satisfaction Survey results were enclosed for Board review.
- The CPA Engagement Letter was enclosed for Board approval.


***A motion was made by Sue Jones, seconded by Anne Brewster, to approve the CPA Engagement Letter as presented. Motion carried.***

- The Valley Health Wellness Festival is Saturday 2/28. We will have Board and staff attending.

**Adjournment**

***A motion was made by Sue Jones, seconded by Anne Brewster, to adjourn the meeting. The meeting was adjourned at 6:21 PM.***

**APPROVED**

A handwritten signature in cursive script that reads "Anne Brewster".

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Anne Brewster, Secretary

**April 21, 2026**

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Date